

Educational Services
University of California-San Francisco

STATE OF PROFICIENCY IN ENGLISH

Please note there are two sections.

Please complete Part 1 of this form if you have taken an English proficiency examination. A TOEFL score of 550 paper based or 213 computer-based or better is requested. It will be necessary for you to have the score sent to our office address. OR If you have taken an English language course please have Part 2 filled out by your English instructor. (Please refer to the enclosed letter for information regarding the English requirement). Sufficient scores in either Part 1 or Part 2 will meet the English Proficiency Requirement.

PART 1 To Be Filled Out By Applicant

Have you taken, or do you plan to take any of the following English examinations:

College entrance Examination Board (CEEB) English Achievement Test? _____

What Date? _____

College-Level Examination Program (CLEP) English Composition Test? _____

What Date? _____

Test of English as a Foreign Language (TOEFL) Examination? _____

What Date? _____

PART 2 To Be Filled Out By Instructor Or Official At School Attended
Attach proof of Enrollment

Statement of Proficiency in English

This will certify that _____ of
Name of Applicant Please print and underline family name

_____ has a command of the
Town or City Country

English language such as I have indicated in my ratings below: Ratings (please check as appropriate)

	Excellent	Good	Fair
Ability to understand spoken English:	_____	_____	_____
Ability to comprehend the printed page in English and to translate material at the University level:	_____	_____	_____
Ability to speak English (conversation):	_____	_____	_____
Ability to produce original written composition in English:	_____	_____	_____

Remarks: _____

Print Name _____ Position or title _____

Signed _____

Address _____

E-mail Address _____ Date _____