

**SCHOOL OF DENTISTRY TRAVEL AWARD APPLICATION**  
**For Child, Elder, or Dependent Care**

***Eligibility:***

- School of Dentistry faculty member who holds an appointment with a step designation
- Rank: Assistant, Associate, Professor
- Academic series: Adjunct, Clinical X, Health Sciences Clinical, In Residence, Ladder rank

***Amount of Award:*** up to **\$2,000** per professional conference/meeting; In order to distribute the funds equitably, faculty members may only receive one travel award. Repeated awards will not be granted.

**Name:**

**Academic title:**

**Home Dept:**

Provide the following:

- (1) Prepare a budget that describes how the Faculty Travel Award funds will be used to support expenses for childcare, eldercare, or dependent care. Expenses may be incurred at either the site of the professional conference/meeting or at home; and
- (2) Submit a one-paragraph description that summarizes why this funding is important and how participation in the professional conference/meeting and the presentation will enhance career advancement; and
- (3) Funding must be requested at least one month ahead of travel and notification will occur within two weeks of receipt of the application.
- (4) Awards are granted on a rolling basis until the funds have been expended

\*Include a budget that describes how the travel award funds will be used. Do not request funding for expenses which are not covered.

\*\*Any change to the approved budget should be submitted in advance for review and approval

\*\*\*Submit all materials via email to Phillip Babcock, Strategic Business Partner, SOD Academic Affairs, [aa.sod@ucsf.edu](mailto:aa.sod@ucsf.edu).